

OPASKWAYAK CREE NATION

JOB COMPETITION – EXTERNAL POSTING

Case Management Worker FT/Term

JOB SUMMARY:

The Case Management Worker will be responsible for the development of an employment and/or training plan with social assistance clients that will promote self-sufficiency of the client. This position will develop networking between internal and external agencies to ensure optimal resources for the client's success in attaining the goals outlined in the employment and/or training plan.

QUALIFICATIONS:

- Grade 12 diploma and/or equivalent
- A diploma or certificate in Social Services is an asset.
- Must have at least two (2) years related work experience
- Must have proficient office skills i.e. computer skills (Microsoft Office).
- Good interpersonal skills and teambuilding skills
- Must have data collecting skills
- Must be able to meet deadlines
- Ability to speak the Cree language is an asset

Application Deadline: December 18th, 2018 @ 4:30pm

Please submit resume/cover letter to:

Courtney Hester, Personnel Administrator
P.O. Box 10880
Opaskwayak, Manitoba R0B 2J0
Phone: 204-627-7100
Fax: 204-627-7063
E-Mail: courtney.hester@opaskwayak.ca

*Please mark application "Personal and Confidential".
We thank all who applied, however, only applicants selected for interviews will be contacted.*