



Swampy Cree Tribal Council requires Housing Inspector/Advisor

Swampy Cree Tribal Council has an opening for a Housing Inspector/Advisor. Under the direction of the Technical Unit Manager, the successful candidate will be expected to carry out the following services:

- Assist member First Nations in gathering housing and infrastructure data required for AANDC budget submissions;
- Review plans and specifications to ensure compliance with national building codes;
- Evaluate and approve housing plans and specifications;
- Inspect houses under construction or renovation for quality control, national building code standards, construction methods and techniques, and adherence to plans and specifications;
- Complete and submit inspection reports as required by AANDC or CMHC;
- Ensure that deficiencies identified on inspection reports are rectified;
- Advise First Nations' Administrators on housing programs and policies;
- Assist in the preparation of documentation to enable First Nations to apply for CMHC housing and renovation programs;

Requirements:

- Grade 12 or equivalent
- Must have a valid Manitoba Driver's License and be willing to travel.
- Experience working in Construction Industry with knowledge of Housing, National Building Code, Electrical Code, Plumbing & Fire Code.
- Qualified Native Inspection Services Initiative (NISI) inspector or eligible to become qualified as a NISI inspector or a combination of experience.
- Must have good communication skills and able to work in a team environment.

Assets:

- Good organizational and report writing skills
- Familiar with CMHC Section 95 and RRAP programs
- Understanding of Aboriginal Culture
- Ability to speak Cree
- Computer Skills

Deadline for applicants: Friday, October 12, 2018

We thank all who apply and advise that only those selected for an interview will be contacted. Interested applicants are invited to forward a resume and cover letter, including two (2) reference letters and a copy of a valid Manitoba Driver's License to:

SWAMPY CREE TRIBAL COUNCIL
Attn: Karen Richards, Executive Assistant
Box 150, The Pas, Manitoba R9A 1K3
Telephone: 1-204-623-3423 Fax: 1-204-623-2882
Email: krichards@swampycree.com

Late or incomplete applications will not be accepted



Swampy Cree Tribal Council requires MANAGER TECHNICAL UNIT

Swampy Cree Tribal Council has an opening for a Manager of Technical Unit.

Position Summary:

The Manager of the Technical Unit under the direction of the Executive Director is responsible for the Management of all Technical Unit activities including the O&M Technician, Fire Safety Officer and Housing Inspector/Advisor positions. The Tech Unit Manager must have an understanding of the SCTC First Nations infrastructure, sewer and water systems, CMHC programs and services, INAC program services and reports. The incumbent will have strong communication, leadership, negotiation, planning and organizing skills. Have creative and innovative thinking, good decision making and judgement, coaching and mentoring, good time management skills and be able to work as a team member.

Responsibilities:

- 1) Plans, Organizes, Assists Swampy Cree Tribal Council (SCTC) activities regarding member First Nations' capital projects, housing, land use, and development
- 2) Develops and directs capital planning procedures and expenditures for member First Nations.
- 3) Advises and guides member First Nations' administration on the planning development, and implementing of short and long term community projects.
- 4) Plans, develops and administers policies and procedures oriented towards the evolution of maximum involvement of member First Nations' administration in development of community economic development, land use, and capital planning

Requirements:

- 2 Years Civil Engineering experience
- Strong Project Management skills/experience
- Superior leadership abilities & time management skills
- Strong Communication skills
- Knowledge/experience of the various Trades
- Knowledge of CMHC Programs
- Knowledge of DISC Programs (Department of Indigenous Services Canada)
- Desire to live and work in The Pas/OCN area, Manitoba
- Valid driver's license and willing to travel to the first nations within SCTC First Nation Communities
- Ability to speak Cree would be considered an asset
- Computer skills in the various Microsoft office programs

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