

RURAL MUNICIPALITY OF KELSEY
EMPLOYMENT OPPORTUNITY

The R.M. of Kelsey is seeking a **Term** Full - Time Public Works Supervisor. Employment is to commence immediately. Wages as per CUPE Agreement.

Job Description:

- Work under the direction of the Transportation Committee and/or Chief Administrative Officer
- ~~Tendering municipal work projects~~
- Ordering and receiving supplies
- Road inspections
- Gravel checking
- Municipal drainage maintenance
- Manual brushing
- Accepting development permits
- Back-up Water Treatment Officer (or willing to take and complete required courses is mandatory)
- Conduct Transportation meetings
- Surveying as required
- Other related duties as per union agreement

Qualifications: Have completed a minimum Grade 12 education (GED equivalency) and possess a valid driver's license. Abilities must include computer knowledge in MS Word, MS Excel, as well as possess strong work ethic and communication skills.

Please submit your cover letter, resume, and three references for consideration by no later than 4:00 p.m. on April 9th, 2019 to the attention of:

Jerry Hlady, C.A.O.
Rural Municipality of Kelsey
264 Fischer Avenue – P.O. Box 578
The Pas, Manitoba R9A 1K6
rmkelsey@mts.net
Public Works Supervisor Position

The R.M. of Kelsey thanks all applicants for their interest, however, only those selected for an interview will be contacted. **No phone calls please.**