



TOWN OF THE PAS / KELSEY RECREATION (WINTON POOL / RHJ ARENA)

REQUIRES A

## CASUAL CASHIER, CUSTODIAN, LIFEGUARD/INSTRUCTOR PART TIME/CASUAL POSITION

### **DESCRIPTION:**

Kelsey Recreation requires individuals who are eligible to work at the RHJ Arena and Winton Pool on a part-time and/or casual basis. The work can entail cashier and custodial work at the RHJ Arena as well as cashier/custodial, lifeguarding and/or instructing at the Winton Pool.

**DUTIES:** **General:** To deal effectively with the general public responding pleasantly to inquiries regarding programs and events at the Winton Pool and RHJ Arena.

**Cashier/Custodian:** To ensure all patrons of the Winton Pool / RHJ Arena are issued admittance tickets for public functions at the facilities. To ensure all financial transactions for public swim / skating are accurate. To perform general custodial work at the facilities and ensure the facilities are kept clean and in a presentable manner.

**Lifeguard / Instructor:** To instruct the Red Cross Water Safety Program to the community. Lifeguard for appropriate public swimming and instruct other programs as directed by the Recreation Director. Keep all records necessary for programs. Maintain the pool deck area in a clean and presentable manner.

### **QUALIFICATIONS:**

Must enjoy working with children in a team setting. Ability to relate effectively and pleasantly with the general public is essential. To perform all functions, candidates must have current certification in Bronze Cross, Water Safety Instructor, NLS and First Aid. Candidates who have all current certifications will be given first consideration. Willingness to expand qualifications would be a definite asset.

**HOURS OF WORK:** Part time/Casual. Hours of work will be distributed based on programming requirements

**RATE OF PAY:** As per CUPE Collective Agreement

Applications will be accepted up to, and including, September 19<sup>th</sup>, 2018 and are to be directed to:

Keri-Lee Zaharia - CPHR – Human Resource Department  
[keriz@townofthepas.ca](mailto:keriz@townofthepas.ca)  
81 Edwards Avenue, P.O. Box 870  
The Pas, MB, R9A 1K8  
Fax: (204) 623-5506

*“This position is open to all applicants in accordance with the Human Rights Legislation of Manitoba.”*

*We thank all candidates in advance, but will only contact those selected for an interview.*