



OPASKWAYAK CREE NATION

JOB COMPETITION – EXTERNAL POSTING

CHILD CARE ASSISTANT

2 positions

JOB SUMMARY:

The Child Care Assistants will be responsible for planning and implementation of the Quality First Nation Early Learning program under the supervision of the Early Child Educators. Assist in meeting all six developmental domains of *ALL* children ages 12 weeks –2 years old.

Specific duties include:

- Ensure the health and safety of children
- Participate, plan and implement program and activity planning
- Incorporate Aboriginal culture in every aspect of the program
- Guide and monitor child behavior to promote positive outcomes as needed
- Communicate and work with family and coworkers for the betterment of the child
- Attend regular staff meetings
- Stay informed with new developments and issues in early childhood education

MINIMUM QUALIFICATIONS:

- A Grade 12 or equivalent
- A Child Care Assistant Certificate under the Manitoba Child Care Act or must be willing to attain.
- Must have First Aid and Infant CPR Training Certificates or must be willing to attend training.
- A Clear Criminal Record Check and Child Abuse Check
- S/he must have the ability to work in an inclusive environment
- Have strong oral and written communication skills and able to interact with children, parents, and staff in a positive manner
- Must be able to plan and implement developmentally appropriate activities
- Understand and appreciate the Aboriginal Culture and Values
- Ability to speak/understand Cree is a definite asset

Application Deadline: June 26, 2018 @ 4:30 pm

Please submit resume/cover letter to:

Courtney Hester, Personnel Administrator
P.O. Box 10880
Opaskwayak, Manitoba R0B 2J0
Phone: 204-627-7100
Fax: 204-627-7063
E-Mail: courtney.hester@opaskwayak.ca

Please mark application "Personal and Confidential".

We thank all who applied, however, only applicants selected for interviews will be contacted.